

Account Maintenance Form

1) Applicant's Details	
Company's Name	
Company's Registration Number	
Organisation ID	

2) Update Company Administrator(s)	
I. Add/ Modify Company Administrator 1	
Requirement	☐ Add ☐ Modify
Full Name (as per NRIC / FIN / Passport)	
Alias Name	
Hanyu Pinyin Name	
Hanyu Pinyin Alias Name	
Functional Job Title	
NRIC / FIN / Passport Number	
Passport Expiry Date (if applicable)	
Nationality	
Date of Birth	
Email Address <i>Note: this will be your internet banking login username</i>	
Mobile Number (including country code)	
II. Add/ Modify Company Administrator 2	
Requirement	☐ Add ☐ Modify
Full Name (as per NRIC / FIN / Passport)	
Alias Name	
Hanyu Pinyin Name	
Hanyu Pinyin Alias Name	
Functional Job Title	
NRIC / FIN / Passport Number	
Passport Expiry Date (if applicable)	

Nationality	
Date of Birth	
Email Address <i>Note: this will be your internet banking login username</i>	
Mobile Number (including country code)	
Note: - For Singaporeans and Singapore Permanent Residents, please provide a copy of your NRIC (front and back) - For foreigners, please provide a copy of your passport and Proof of Residential Address (original Certified True Copy to be forwarded to the bank)	

3) Remove Company Administrator

Full Name (as per NRIC / FIN / Passport)	
Email Address <i>Note: this is your internet banking login username</i>	
Mobile Number (including country code)	

4) Update Management Mode

Requirement	☐ Single Management Mode ☐ Dual Management Mode
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5) Update Authorisation Matrix

Requested Limit Range (in SGD)		Authorisation Mandate (E.g. Approval Group A + B)
From:	To:	
From:	To:	
From:	To:	
From:	To:	
From:	To:	
Note: - Foreign currency transactions will be calculated based on SGD for approval limit indicated above - The approval limit will apply to all Authorisers - The authorisation matrix above will supersede the existing authorisation matrix in internet banking		

6) Agreement

To: Green Link Digital Bank Pte Ltd (GLDB)

The person(s) whose information appear(s) above is/are authorised to perform and effect the internet banking services opted by me/us at any time and from time to time for and on my/our behalf. I/We confirm that the abovementioned Authorised User(s) (if applicable) has/have sufficient authority to perform and effect all transactions of such services for and on my/our behalf and all such transactions shall be binding and conclusive on me/us.

I/We agree that the number appearing in the Mobile Number section above shall be used by GLDB for security, authentication and/or verification purposes and procedures.

I/We have read and understood the Bank's Standard Terms and Conditions Governing Accounts (available at www.glbank.com). We agree to abide and be bound by the aforesaid Terms and Conditions and any amendments, alterations and additions thereto as may from time to time be made.

7) Authorised Signature(s)

<i>Signature of Authorised Signatory</i>	<i>Signature of Authorised Signatory</i>
Name:	Name:
Designation:	Designation:
Date (DD/MM/YY):	Date (DD/MM/YY):
<i>Note: Authorised Signatory as per the board resolution</i>	

For Bank use only

Date Received	Signature Verified By	Processed By / Date	Approved By / Date